



Lynn Vocational Technical Institute

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Robert Buontempo, Principal/Director

Emily Spinucci, Assistant Director
Fred Gallo, Assistant Director

School Council / General Advisory Committee Minutes

October 12, 2016

- A light dinner was provided by our Culinary Arts program. The meeting began at 5:05PM. The minutes from March 9th 2016 were read with no further discussion.
- Mr. Buontempo gave a brief overview and handed out an information sheet on Title 1 funds, how they are used by the district and that LVTI requests funding from the district to fund activities that fall within fund guidelines. The district facilitates the overall funds.
- Bonnie Carr updated the council members on the steering committee formed to bring new technical programs to LVTI. Ms. Carr spoke about HVAC, Information Technology and Networking and the exploratory grant awarded to expand Health Technology offerings in EKG and Phlebotomy. While an engineering firm has designed plans for HVAC, funding is a stumbling block. LVTI plans to apply for a competitive manufacturing and technology grant to start up the IT program. Bonnie shared that our Engineering program is in the final stages of Chapter 74 program approval.
- Bonnie Carr handed out a list of LVTI students out on Co-Op jobs and internships this year with 45 seniors working in related fields. She mentioned that employers are looking for juniors to participate to offset seniors when eligible. Bonnie also spoke about our partnering with NSCC to offer adult programs during the summer.
- Mr. Buontempo reviewed 2016-17 Perkins funding expenditures on the smartboard. He explained the process for determining need by including department heads in the decision process. Mr. Dunn asked about using Perkins to start up HVAC. Mr. Buontempo explained that Perkins can supplement equipment funding after start up but cannot be used as start-up costs.
- OSHA/CPR issues. One major issue concerning the upgrading of Metal fabrication's exhaust system is being addressed by the city and will be ongoing until completed.
- Tony Dunn shared the latest adult ed. offerings through the Lynn Community Enrichment. He mentioned the success of the Oil Burner class. Tony visions offering training adults for better jobs. Mr. Starbard raised concerns over custodial fees making programs at LVTI cost prohibitive.
- Kim McFarlane spoke about MCAS and our School Improvement Plan. She explained that LVTI is improving overall but specific data on the technical side (CPI) keeps DESE determinations low. Kim reviewed the Vocational Math Integration initiative and the benefits to students in their trade areas and to Accuplacer. She also mentioned the success of our Saturday MCAS initiative and new after school initiatives in an APEX lab and No Ceilings after school program for male athletes.

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- Mr. Buontempo mentioned the goal of increasing student engagement in classes and the value of learning walks for the faculty. Learning walks would be revisited after NEASC, perhaps on a more intimate scale that would be more conducive to teacher growth.
 - Mr. Gallo discussed scheduling changes for the 2016-17 school year. He discussed the effectiveness of changing the sophomore schedules to minimize student movement which results in a more on-time learning. Teachers are adjusting to longer class times and are expected to make effective use of time.
 - Student Enrollment is anticipated to grow from 927 students in 2016-2017, up from 649 students four years ago. Mr. Buontempo mentioned that LVTI had almost 400 applicants, accepted 287 students in the spring. The current freshmen enrollment 267 as of the meeting.
 - Mr. Buontempo discussed the efforts to make the LVTI website have shown improvement. Mr. Buontempo asked that people visit the website to make recommendations.
 - Ms. Spinucci updated the NEASC accreditation process with the committee. The committee is expected to visit from October 25th through October 28th 2016.
 - Mr. Buontempo asked for committee recommendations and concerns as well as commendations that could also be emailed.
 - Meeting adjourned 6:10PM

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