

LYNN PUBLIC SCHOOLS

James Leo McGuinness Administration Building - 100 Bennett Street, Lynn, MA 01905
Tel. (781) 593-1680 - Fax. (781) 477-7487



Website Accessibility Complaint or Grievance Form

Date of Complaint or Grievance: _____

Complainant Name: _____

Address: _____

Email: _____

Phone: _____

Website Address (or Location) of the Accessibility Problem: _____

Description of the Problem Encountered: _____

Solution Desired: _____

Thank you for bringing this matter to the District's attention. You may be contacted if more information is needed to process your complaint or grievance. The investigation process is typically completed within fifteen (15) working days from the date it was received. We will contact you upon conclusion of the investigation to discuss the findings and actions to be taken as a result of the investigation.

Signature:

Please scan and email this completed form to horganm@lynnschools.org or send by mail to:

Lynn Public Schools
100 Bennett Street Lynn, MA 01905
Attention: Maureen Horgan