

**Lynn Public Schools
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Grants Sub-Committee of the School Committee
Thursday, March 8, 2012 at 6:30 p.m.**

Members present: Mr. Gallo, Chair
Ms. Capano
Mr. Ford

Observing: Ms. Carrasco, Ms. Coppola, Mr. Starbard, Mayor Kennedy

In attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Chairman Gallo presided.

Item 1: Study of Private and Public Grant Investigation and Writing.

Chairman Gallo passed the gavel to Ms. Capano.

Mr. Gallo noted that it is very expensive to hire more teachers and reduce class size. He suggested that the School Department look at what other districts are doing in the area of grant writing and grant investigation.

Mr. Gallo made a motion to recommend to the full Committee to direct the Lynn Public Schools Administration to prepare a study of three urban and three suburban districts regarding private and public grant investigation and writing process. This should include among other things identification of key grants staffed and summaries of the grants received. Seconded.

Discussion ensued.

Mr. Ford noted that Councilor Barton proposed a grant writer position be established for the city. He further stated that this position had been funded in the past. He stated that he supports this motion.

Ms. Capano asked if this would be an internal study. Mr. Gallo stated that this would be an internal study with no cost to the city.

Mayor Kennedy indicated that the City has hired a person to fill the position of grant writer for the City.

Mr. Starbard asked if there were companies who specialize in finding grants. Dr. Warry stated that there were companies that find grants but they want to include their services, materials and supplies as part of the implementation of the grant. Dr. Warry noted that there were many grant opportunities available from surrounding universities and foundations.

Roll Call

Member	Vote
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Ms. Capano	Yes
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Mr. Ford	Yes
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Mr. Gallo	Yes
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Motion passed.

Ms. Capano made a motion to adjourn at 6:40 p.m. Seconded.
Motion passed on a unanimous voice vote.

Thomas P. Iarrobino
Secretary of the School Committee

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ADOPTED S.C. - 4-12-12