

**LYNN PUBLIC SCHOOLS
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Eleventh Regular Meeting of the School Committee
Thursday, June 14, 2012 at 7:00 p.m.**

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford, Mr. Gallo
Mr. Starbard, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

Mayor Kennedy opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

None listed.

MINUTES

1. Tenth Regular Meeting on May 31, 2012
2. Finance Sub-Committee on May 31, 2012

Mr. Starbard made a motion to approve the above-listed minutes. Seconded.
Motion passed on a unanimous voice vote.

UNFINISHED BUSINESS

1. Request for Executive Session – Contracts
 - a. Executive Session — Contracts
Deputy Superintendents (Jaye E. Warry and Susan Rowe)

Executive Session was not held.

Ms Capano made a motion to approve the contract for Deputy Superintendent Jaye E. Warry. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms Capano made a motion to approve the contract for Deputy Superintendent Susan Rowe. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

- b. Home Schooling Requests

- (1) Eddy-Donatelli family, one child – Grade 7 - School Year – 2011-12
(tabled from May 31, 2012)

Ms. Capano made a motion to approve the request for Home Schooling by the Eddy-Donatelli family. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

NEW BUSINESS

1. Home Schooling Request

- a. Belliveau family, one child – Kindergarten

Ms. Capano made a motion to approve the request for Home Schooling by the Belliveau family. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

2. School Improvement Plan, 2013 – Shirley Albert

Assistant Director of Curriculum, Math, Ms. Shirley Albert presented the School Improvement Plans for Committee approval.

Ms. Capano made a motion to accept the School Improvement Plans, 2013 as presented. Seconded.

Roll Call Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

3. Ratification of votes taken in Finance Sub-Committee on June 13, 2012

No votes were taken.

4. Ratification of votes taken in Curriculum Sub-Committee – LVTI Report of the Advisory Council

No votes were taken.

5. Sibling Preference in Student Assignments – Attorney Mihos

Attorney Mihos explained in detail the policy from the Lynn Public Schools' Student Assignment Plan on page 38.

6. FY13 Budget - Draft

Mr. McHugh answered question from the Committee regarding kindergarten classes being cut.

Discussion ensued regarding the need to add new classrooms due to increased enrollment. Mr. Gallo noted that teachers have also been added in the areas of English, science and math in the middle schools, art and theater in the high school and music, art and physical education in the elementary schools.

Ms. Capano asked about school supplies. Superintendent Latham noted that there was a 20% increase in the supply line for every school.

Ms. Capano spoke about the high cost of updating textbooks.

Dr. Latham spoke about using ipads in the Teacher Evaluation system as well as in the classroom.

Dr. Latham noted that textbooks can be downloaded on the ipads and updated as needed.

The use of ipads are being consider for the SPED Autistic students who are non-verbal. Dr. Warry stated that students in the summer reading program at LVTL, LCHS and LEHS will all have ipads. The summer reading books will be loaded onto the ipads.

Mayor Kennedy passed the gavel to the Vice Chair.

The Mayor spoke about the need to have an Executive Session to discuss principal raises. She further asked that the School Department move cautiously on the use of ipads by students.

The Vice Chair returned the gavel to Mayor Kennedy.

Ms. Coppola made a motion to put principal raises on the agenda in Executive Session for the next meeting. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Ford made a motion to accept the Superintendent's proposed FY 13 budget for the purposes of holding a Public Hearing on August 2, 2012 at 6:00 p.m. in the Tigers Den. Seconded.

Motion passed on a unanimous voice vote

COMMUNICATIONS

1. Administrators Association awarding four (4) scholarships to our Lynn High Schools for \$500 each

The Mayor requested a note of **thanks** be sent from the Committee.

INFORMATION

1. Superintendent's Report

- Summer Safety meeting at Harrington and Connery.
- 5th Grade Moving On Ceremonies will be held on Friday, June 15, 2012 at 9:00
- United Way Centerboard will be giving a book to every elementary school student in the LPS
Ms. Capano asked if a Certificate of Appreciation could be presented to Centerboard.

Ms. Capano made a motion to adjourn at 8:20 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - June 28, 2012

**Lynn Public Schools
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Curriculum Sub-Committee of the School Committee
Thursday, June 14, 2012 at 6:30 p.m..**

Members present: Ms. Capano, Chair
Ms. Coppola
Mr. Starbard

Observing: Ms. Carrasco, Mr. Ford, Mr. Gallo

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Manager
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Ms. Capano presided.

Item 1: Report from the LVTI Advisory Council

LVTI Director Paradis answered questions from the Committee.

Ms. Capano asked for the number of cosmetology students receiving state certification upon graduation.

Ms. Paradis indicated that the goal is to have all students receive their certification. She noted that attendance requirements to achieve their required shop hours has been a problem in the past. All students are currently made aware of the need to complete their required hours before they can take the state boards.

The plumbing shop requires completion of a 5-Tier schedule. LVTI students can complete Tier 1, 2 and 3 before graduation. Tier 4 and 5 is done on the job before receiving their Journeyman license.

Dr. Paradis informed the Committee that CPR and First Aide training will be offered to all students beginning next year.

Discussion ensued regarding the Machine Engineering Shop. Dr. Paradis stated that the work is in progress and she expects to start the program in September.

There were no votes taken.

Ms. Coppola made a motion to adjourn at 7:00 p.m. Seconded.
Motion passed on a voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - 6/28/12

**Lynn Public Schools
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Finance Sub-Committee of the School Committee
Wednesday, June 13, 2012 at 7:00 p.m..**

Members present: Ms. Carrasco, Chair
Mr. Gallo
Mr. Starbard

Observing: Ms. Capano, Ms. Coppola

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Manager
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Ms. Carrasco presided.

Item 1: Superintendent's proposed FY 13 Budget.

Mr. Starbard asked for information regarding the \$7.4 million increase in funding. Superintendent Latham indicated that Ch. 70 funding had an increase due to the large increase in the student population as well as the need to reach Net School Spending as required by law.

Superintendent Latham presented an overview of the All-Day Kindergarten classes across the District. She noted that more students are expected to enroll during the summer. Space issues remain a major concern.

Mr. Starbard asked for a comparison between last year's Pre-K numbers and this year. Dr. Latham stated that the number of Pre-K classes will remain the same. Mr. Starbard spoke about the possibility of renting space to centralize the Pre-K program to open up space in other schools. Dr. Latham indicated that this is being done. She noted that there are currently two new SPED classes without a home.

Ms. Carrasco spoke about a family having two children attending different schools and the Parent Information Center denied their request to have the siblings attend the same school. Dr. Latham noted that the family can file an appeal.

Mr. Gallo asked about offering music and art in the elementary schools. Dr. Latham stated that music, art and physical education are being added to all elementary schools in order to fill the contractual requirement that all teachers have a prep period. Dr. Latham indicated that the both Classical and English offer Theater Arts.

Mr. Gallo requested information about the process used to determine the needs of each school. Superintendent Latham explained that a meeting is held with all principals, Mr. McHugh, Dr. Warry, Ms. Rowe and Mr. Iarrobino to discuss their needs and wants. A review of class size and retention numbers is made prior to scheduling of classes. After the process is done, the needs of the schools are met. The supply line for every school was increased by 20%. She noted that there will be no layoffs this year.

Discussion ensued regarding an explanation of Medicaid reimbursement. Mr. McHugh stated that there is a monetary benefit to having Paraprofessionals in the SPED 240 Grant instead of teachers.

Ms. Capano asked for clarification of Circuit Breaker money.

Dr. Latham provided an example of this complex process:

- (1) A SPED student in outside placement: cost \$35,000 which is paid for by the District.
- (2) If an outside placement cost is \$100,000, the District pays the first \$35,000.
- (3) This leaves a balance of \$65,000.
- (4) When the Law was first established, the State reimbursement rate was 75% of the \$65,000.
- (5) Last year the State reimbursement rate dropped to 40% of the \$65,000.
- (6) The District must pay the balance of \$26,000.
- (7) Each year this reimburse rate changes.

Mr. McHugh indicated that the District funds the cost out of City funds and is then reimbursed through the Circuit Breaker. He expects a 75% rate this year.

Mr. Starbard asked if the Administration could supply the Committee with an interim budget. Mr. McHugh stated that he will provide the Committee with an interim budget during the coming year.

Discussion ensued regarding Summer Programs. Dr. Warry indicated that the agencies involved and the schools have sent notices home regarding the Summer Programs. She further stated that she will ask the principals to provide her a copy of what was sent home and a copy will be provided to the Committee.

Discussion ensued regarding a State requirement to provide ELL Professional Development, teacher training and changes in the assessment of ELL students.

There were no votes taken.

Mr. Starbard made a motion to adjourn at 8:55 p.m. Seconded.
Motion passed on a voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - 6/28/12