

**Lynn Public Schools
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Building & Grounds Sub-Committee of the School Committee
Thursday, June 28, 2012 at 6:30 p.m.**

Members present: Mr. Ford, Chair
Ms. Carrasco
Ms. Coppola

Observing: Mr. Gallo, Mr. Starbard

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Chairman Ford presided.

Item 1: Rental of Lutheran Church for additional space for Sisson School Pre-K and possible overcrowded classrooms.

Ms. Carrasco made a motion to recommend to the full Committee to approve the rental of the Lutheran Church for additional space for Sisson School Pre-K and possible overcrowded classrooms at \$1,500/mo. Seconded.

Roll Call

Member	Vote
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes

Motion passed.

Ms. Carrasco made a motion to recommend to the full Committee to authorize the Superintendent to negotiate a lease agreement with the Lutheran Church and bring it before the Building & Grounds Sub-Committee. Seconded.

Roll Call

Member	Vote
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes

Motion passed.

Ms. Coppola made a motion to adjourn at 6:40 p.m. Seconded.
Motion passed on a voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - August 2, 2012

**LYNN PUBLIC SCHOOLS
Administrative Offices
90 Commercial Street
Lynn, Massachusetts**

**Twelfth Regular Meeting of the School Committee
Thursday, June 28, 2012 at 7:10 p.m.**

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford
Mr. Gallo, Mr. Starbard

Mayor Kennedy arrived at 7:30 p.m.

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Vice Chair Capano presided.

The Vice Chair opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

1. Evelyn G. Lazaris, retired Cosmetology teacher at Lynn Vocational Technical Institute on June 6, 2012.
2. Evangeline "Vangie" Chipman, retired School Nurse on June 17, 2012.

MINUTES

1. Finance Sub-Committee, Wednesday, June 13, 2012

Mr. Starbard made a motion to approve the above-listed minutes. Seconded. Motion passed on a unanimous voice vote.

2. Curriculum Sub-Committee on Thursday, June 14, 2012

Mr. Starbard made a motion to approve the above-listed minutes. Seconded. Motion passed on a unanimous voice vote.

2. Eleventh Regular Meeting on Thursday, June 14, 2012

Mr. Starbard made a motion to approve the above-listed minutes. Seconded. Motion passed on a unanimous voice vote.

APPOINTMENTS/ELECTIONS

1. Shannon Stevens, Assistant Director of Curriculum & Instruction—Instructional Technology, effective July 1, 2012.
2. Barbara C. Rafuse, Director of Human Resources, effective July 1, 2012.

UNFINISHED BUSINESS

1. Goal Setting Workshop – Mr. Starbard

Mr. Starbard stated that he has been in contact with Massachusetts Association of School Committees (MASC). They have agreed to present a Goal Setting Workshop. Discussion ensued regarding setting a date when the entire Committee would be able to attend this workshop. Ms. Capano suggested the training be scheduled for September. The Committee agreed hold the workshop on any one of the following dates: September 10, 17 and 24.

2. Request for Executive Session

- a. Contract negotiations with non-union personnel

- (1) Superintendent
- (2) Discuss strategies with respect to collective bargaining
 - (a) Campus Monitors Agreement
- (3) Contract negotiation strategies with non-union personnel - Principals
(from discussion on June 14, 2012)
- (4) Discussion of strategies with respect to litigation

Mr. Starbard made a motion to suspend the rules and put the Executive Session at the end of the meeting. Seconded.

Motion passed on a unanimous voice vote.

NEW BUSINESS

1. Lynn Teachers Union requested a Union Leave of Absence be granted the President of Local 1037 for the 2012 – 2013 school year – continuing conditions as in the past.

Ms. Coppola made a motion to approve the request for a Union Leave of Absence for the President of Local 1037 for the 2012 - 2013 school year - continuing conditions as in the past. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

2. Ratification of votes taken in Building & Grounds Sub-Committee on June 28, 2012 – Rental of Lutheran Church for additional space for Sisson School Pre-K and possible overcrowded classrooms.

Ms. Coppola made a motion to approve the rental of the Lutheran Church for additional space for Sisson School Pre-K and possible overcrowded classrooms for \$1,500/mo. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Mr. Ford made a motion to authorize the Superintendent to negotiate a contract with the Lutheran Church for the purpose of determining whether it will be used as a Sunday School and also to ensure the rental agreement. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

INFORMATION

1. Superintendent's Report

- Requested to meet with Grants Sub-Committee
- Provided copy of Inspectional Services Department summer work schedule

Mayor Kennedy arrived at 7:30 p.m.

- Fallon School is almost ready for occupancy
- Connery Elementary School awarded Redesign Grant for \$1,139,131
- Harrington was awarded its 2nd Year Redesign Grant
- Officer Ferrari provided National Incident Management training to the elementary and secondary principals and key administrators
- Interviews are being held for 3 elementary principal positions
- Interviews are planned for 2 middle school principal positions during week of July 9, 2012
- Will provide the Committee with a copy of the Youth Risk Behavior Survey, Girls, Inc.
- Accountability changes in the NCLB Act
- The Handel Haydn Society accepted 21 Lynn students who will have the opportunity to participate in an apprenticeship program being held at Boston Latin.

Mrs. Coppola made a motion to invite Mr. Calnan, School Building Committee to update the Committee on the Marshal Middle School project. Seconded.

Discussion ensued with Superintendent Latham suggesting that the invitation should be given to the Owners Project Manager, Joslin, Lesser and Associates, Inc.

Ms. Coppola withdrew her motion.

Dr. Latham indicated that the Owners Project Manager would be put on the Agenda at the regular September 13, 2012 School Committee meeting.

Ms. Carrasco requested information on the procedures to place a topic on the agenda.

Attorney Mihos stated that all requests must be given to the Secretary of the School Committee prior to the requirement which requires posting the agenda at City Hall 48 hours before the meeting.

Mrs. Coppola requested clarification regarding the desegregation plan. Attorney Mihos provided the Committee with a chart explaining the requirements regarding transferring between schools.

Ms. Carrasco asked for information regarding the Summer Programs. Specifically when parents would be notified. Deputy Superintendent Warry stated that parents have been notified and that the slots are filled with the students who are in most need academically.

Mr. Starbard made a motion to go into Executive Session at 8:00 p.m. to discuss the following:

Contract negotiations with non-union personnel

- (1) Superintendent
- (2) Discuss strategies with respect to collective bargaining
 - (a) Campus Monitors Agreement
- (3) Contract negotiation strategies with non-union personnel - Principals (from discussion on June 14, 2012)
- (4) Discussion of strategies with respect to litigation

Seconded.

Discussion ensued. The Vice Chair announced that the session may be detrimental to the public bodies bargaining or litigating position which is the reason for the Executive Session.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Gallo made a motion to resume the regular meeting at 10:00 p.m. Seconded.
Motion passed on a unanimous voice vote.

Mr. Ford made a motion to accept the Superintendent's contract as modified in Executive Session. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	No
Ms. Coppola	No
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	No
Mayor Kennedy	Yes

Motion passed.

Mr. Gallo made a motion to approve the Director of Human Resources' contract as amended in Executive Session. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Gallo made a motion to approve the Campus Monitor's contract. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Gallo made a motion to ratify the actions taken by the Superintendent related to the allocation of the pool of money for the increased salaries of the principals. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	No
Ms. Coppola	No
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

There was no action or discussion needed regarding the strategies with respect to litigation.

The Committee members signed all the above-listed contracts.

A motion from the floor was made to adjourn at 10:10 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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ADOPTED S.C. - August 2, 2012