

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905

Fourteenth Regular Meeting of the School Committee
September 26, 2013
7:00 p.m.
(at 90 Commercial Street)

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford
Mr. Gallo, Mr. Starbard, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

1. Mary K. Gronbeck, retired Senior Clerk Stenographer – on September 10, 2013
2. John D. Provencher, former Custodian – on September 14, 2013

MINUTES

- a. Thirteenth Regular Meeting – September 12, 2013
- b. Grants Sub-Committee Meeting – September 12, 2013

Mr. Starbard made a motion to approve the above-listed minutes. Seconded.
Motion passed on a unanimous voice vote.

**APPOINTMENTS/ELECTIONS
SCHOOL NURSES**

Mayor Kennedy stated that the proper procedure is for a name to be put into nomination and seconded. A roll call is taken where each Committee member states the name of the person they will want to hold that position.

Ms. Coppola nominated Jennifer Spina, RN, MSN, NCSN for the position of School Nurse election.

Roll Call

Member	Vote
Ms. Capano	Jennifer Spina
Ms. Carrasco	Jennifer Spina
Ms. Coppola	Jennifer Spina
Mr. Ford	Jennifer Spina
Mr. Gallo	Jennifer Spina
Mr. Starbard	Jennifer Spina
Mayor Kennedy	Jennifer Spina

Jennifer Spina, RN, was elected to the position of School Nurse.

Mr. Ford nominated Elizabeth LeClerc, RN, MSN for the position of School Nurse election.

Roll Call

Member	Vote
Ms. Capano	Elizabeth LeClerc
Ms. Carrasco	Elizabeth LeClerc
Ms. Coppola	Elizabeth LeClerc
Mr. Ford	Elizabeth LeClerc
Mr. Gallo	Elizabeth LeClerc
Mr. Starbard	Elizabeth LeClerc
Mayor Kennedy	Elizabeth LeClerc

Elizabeth, LeClerc, RN, was elected to the position of School Nurse.

UNFINISHED BUSINESS

1. Request for Home Schooling
 - a. Maldonado & Ramos Family, 3 children – Grades 5, 8, & 10

Deputy Superintendent Rowe recommended approval.

Mr. Gallo made a motion to approve the Maldonado & Ramos family request to Home Schooling. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

NEW BUSINESS

1. Request to extend the Lynn Teachers Union contract until negotiations are concluded – Attorney Mihos

Ms. Capano made a motion to extend the Lynn Teachers Union contract until negotiations are concluded. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

2. Lincoln-Thomson School - request to accept \$500 donation from Footprint Power Salem Harbor Station.

Ms. Capano made a motion to accept the donation from the Footprint Salem Harbor Station. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

It was requested a thank you letter be sent from the School Committee.

3. Ratification of votes taken in the Policy Sub-Committee meeting:

- a. Restrict the purchase of food products to the Lynn Business Community.

No votes were taken.

- b. Discipline Code

Mr. Starbard made a motion to adopt the new Discipline Code and refer to Legal to review the changes to the existing policy. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

- c. School Councils

Mr. Starbard made a motion to amend the existing School Council Policy to reflect the meeting frequency of four times a year to match the language contained within the Desegregation Plan of 1987. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

- d. Emergency Plans

No votes were taken.

e. Restraint Policy

Mr. Starbard made a motion to adopt the new Restraint Policy. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

f. Screening Committee Procedures

This item was Tabled.

4. Field Trip Request

a. English High School to Italy (Rome, Tuscany and the Riviera) April 17 – 25, 2014

Mr. Starbard made a motion to approve the English High School Field Trip to Italy, April 17 - 25, 2014.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

COMMUNICATION

1. Hood Principal, letter of appreciation to General Electric Volunteers for work completed to prepare the school for the 2013-14 opening.

Ms. Capano made a motion to accept for the files. Seconded.

Motion passed on a unanimous voice vote.

INFORMATION

1. Thurgood Marshall Middle School Project – Progress/Monthly Report – August, 2013
2. Enrollment Report – September 10, 2013

Ingalls Elementary School is over 750 students, 4 Kindergarten classes

3. Superintendent's Goals Update

Goal 1: Increase the frequency and quality of school visits (Visits have been made to Brickett, Ford, Tracy, The Early Childhood Center, Harrington, Connery and Lynn English.

Goal 2: Increase the Percentage of Elementary School students who are proficient or advanced in MCAS Science. Appointment of a new Assistant Director of Curriculum (Science).

The Aborn School is offering the Know Atom Program

District Wide Induction Program serving 115 new teachers

Professional Development for Staff

ELL Mandated Course is at capacity

Goal 3: November 15, 2013 — All principals will explain MCAS results to parents and families. MCAS results will be presented at two District meetings in various languages which are scheduled for October 1, 2013 at Lynn English and on October 2, 2013 at Lynn Classical.

Goal 4: Provide an in-depth analysis of demographics and characteristics of dropouts in anticipation of developing a strategic course of action to reduce the drop out rate.

Goal 5: Community Involvement

Attended a meeting with Michelle Flynn and Committee member John Ford at a meeting for the Working Cities Grant under the direction of the Lynn Housing Authority. The Federal Reserve Bank of Boston is convening the grants and represents a collaboration of many community organizations centered on improving Early Childhood Education.

Goal 6: Universal Curriculum for the Guidance Department

Development of a Comprehensive District Guidance Curriculum using the MASS Career Development Education Benchmark with the MASS Curriculum Frameworks

4. Update on District Focus Area 10: Safe, Secure and Drug-Free Schools

Superintendent Latham introduced Officer Ferrari, Lynn Police Department Liaison, Mike Geary, Assistant Director of Curriculum (Health and Physical Education) and Maureen Horgan, Compliance Officer.

Installation of a 16 camera security system, external door repairs
Annual Review of Bullying Policy, Discipline Policy, Restraint Policy and Gender Identity
MSBA Treasurer to visit Pickering Middle School, Parent Prom Initiative at the high Schools,
Safety Prom Night, Cyber Technology at the middle schools, Elementary Safety Night,
establishment of School Safety Teams at all schools.

5. Superintendent's Report

Dr. Latham presented a PowerPoint on MCAS Scores.

APTT: Jennifer Wu presented the video on this last spring. Hood, Shoemaker, Sewell-Anderson, Harrington, Marshall, Classical. Principals, parents and we are thrilled by the participation and the possibilities for our students. Jennifer will be back to report out results and data in the spring.

Class Size at Ingalls Kindergarten. A problem we are working on. It appears we may need to move one additional Pre-K class to the Early Childhood Center to free up space for a new Kindergarten class to alleviate overcrowded Kindergartens.

Rob Curtin from DESE will be doing a data presentation for the principals at the next all principals meeting on October 17. If you would like to attend, please let me know.

Remember we are still on track for the School Committee meeting to be held at Bennett Street facility on Halloween.

A motion from the floor was made to adjourn at 8:05 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted S.C. - October 10, 2013