

**LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905**

**Nineteenth Regular Meeting of the School Committee
December 12, 2013 at 7:00 p.m.**

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford
Mr. Gallo, Mr. Starbard

Mayor Kennedy arrived at 7:30 p.m.

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Vice Chair Capano presided

Mayor Kennedy opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

1. Ruth H. Donohue – on Monday, November 11, 2013
2. Edith Roach – retired teacher on Monday, November 25, 2013

MINUTES

1. Policy Sub-Committee Meeting –November 14, 2013

2. Seventeenth Regular Meeting – November 14, 2013

Mr. Gallo made a motion to approve the above-listed minutes. Seconded.
Motion passed on a unanimous voice vote.

APPOINTMENTS/ELECTIONS

1. Christopher Hayward – Guidance Counselor at CHS effective September 17, 2013

Provided for information only.

NEW BUSINESS

1. Field Trip Requests:

a. Classical High School – Orlando, Florida on April 18 – 24, 2014

Mr. Gallo made a motion to approve the field trip to Orlando, Florida on April 18-24, 2014. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

b. Ford School to Washington, DC on June 1 – 3, 2014

Mr. Gallo made a motion to approve the Ford School Field Trip to Washington, DC on June 1 - 3, 2014.
Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

2. Request to accept donations:

- a. Sewell-Anderson parent of two students wishes to donate various pieces of office furniture to the school.

Mr. Gallo made a motion to accept the donation from the Sewell-Anderson parent. Seconded. Motion passed on a unanimous voice vote.

- b.. Donation to L.V.T.I. from J.C.W. Countertops of Woburn - Corian product valued at \$1,260 for use in the Carpentry Program.

Mr. Gallo made a motion to approve the donation from J.C.W. Countertops of Woburn. Seconded Motion passed on unanimous voice vote.

- 3. LTU – Local 1037 – request for two-day leave with pay (Tuesday, January 21 and Wednesday, January 22, 2014) for Philip McQueen, to participate in the American Federation of Teachers (AFT) English Language Learners (ELL) Educator Cadre meeting in Washington, DC.

Mr. Gallo made a motion to approve the LTU Local 1037 request for Philip McQueen to attend meeting in Washington, DC on January 21 and 22, 2014. Seconded. Motion passed on a unanimous voice vote.

- 4. Recommendation of Lynn City Council to donate all unopened unused school lunches and milk containers to local food banks – Councilor Colucci

Discussion ensued with Committee members voicing support for this program and suggested this be referred to a sub-committee to find ways to identify foods that can be distributed safely to families.

Mr. Starbard made a motion to suspend the rules and allow Mr. Kevin Richardson, Director of Food Services, to speak on this issue. Seconded. Motion passed on a unanimous voice vote.

Mr. Richardson spoke about the results of a Plate Waste Study. The main issues were food safety, refrigeration, storage space availability and distribution.

Discussion ensued.

Superintendent Latham indicated that she will bring this issue up at the principal's meeting to look for a fair way to implement this program in their schools.

No vote was taken.

- 5. Student Snow Brigades – Mr. Gallo

Mr. Gallo spoke about high school student volunteers from Revere helping the elderly with snow removal after a storm.

Mr. Starbard made a motion to send a letter to all the principals and the clubs within the schools advising them of this program and encourage them to participate. Seconded.

Motion passed on a unanimous voice vote.

- 6. Resolution Regarding Charter Schools – Mr. Gallo/Mr. Ford

Mr. Gallo noted that the North Andover School Committee recently took a vote to reject a Charter School. He suggested that the Committee approve the following resolution which will show our support for the Lynn Public Schools.

Mr. Gallo made a motion to adopt the following resolution and submit to the Commonwealth.

**“LYNN SCHOOL COMMITTEE
RESOLUTION REGARDING CHARTER SCHOOLS**

WHEREAS the Lynn School Committee believes that a fully funded and supported public school system open to all school aged children is essential to the educational well being of students, professional well being of educators, and future of the City of Lynn;

WHEREAS funding required to establish and/or expand charter schools in Lynn would detrimentally impact Lynn’s students, educators, and school district as a whole given the great cost to educate the approximately fifteen thousand students in our twenty-six public schools, especially in light of the cost to educate Special Needs and English Language Learner populations and maintain a vocational high school;

WHEREAS the 2012-2013 school year has seen the school district exit Level Four Status and climb to or near the top of the Urban-School districts in every measure, but funding required to establish and/or expand charter schools in Lynn would make it harder for Lynn’s students and educators to continue on a path or improvements;

WHEREAS Lynn has a substantial population of English language learners and students with special needs who may be underserved in a charter school setting;

WHEREAS the teachers and paraprofessionals of Lynn must meet certain standards for certification and licensure not required by charter schools;

WHEREAS the teachers and paraprofessionals of Lynn enjoy collective bargaining rights and benefits which aim to ensure fair treatment that sorely would be missed in a charter school setting;

THEREFORE BE IT RESOLVED that the Lynn School Committee opposes the establishment or expansion of charter schools in the City of Lynn and respectfully urges the Massachusetts Department of Elementary and Secondary Education to consider the resolution herein upon review of applications for charter school establishment or expansion in Lynn.

Mr. Starbard added the following amendment: The resolution be submitted to the Commonwealth.

Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

Mayor Kennedy arrived at 7:30 p.m.

Vice Chair Capano passed the gavel to Mayor Kennedy

7. Discussion: Roof Top Solar Panels – Ms. Coppola

Ms. Coppola made a motion to invite ISD Director Donovan to the next Committee meeting to provide information regarding solar panels. Seconded. Motion passed on a unanimous voice vote.

8. Free Lunch – Ms. Carrasco

Ms. Carrasco noted the possibility of participating in the Pilot Free Lunch Program.

Mr. McHugh noted that the State may put this program on hold because of the issue of Title I allocations which come under the categories of Free, Reduced and Paid. The District's allocation for Title I funds and the funds for each school is based on these lunch applications. If every student is given a free lunch, then, there is no longer the need to require an application. The District reimbursement is a fixed rate based on the percentage of direct certified students. If Lynn uses this system, our reimbursement will be about \$141,000 less than last year. Superintendent Latham indicated that Lynn will monitor this pilot program and, if it becomes available, Lynn will evaluate all aspects.

9. Request to cancel the Twentieth Regular Meeting 12-26-13 – School Christmas Vacation

Ms. Capano made a motion to cancel the School Committee meeting scheduled for Thursday, December 26, 2013. Seconded. Motion passed on a unanimous voice vote.

10. Ratification of votes taken in Policy Sub-Committee meeting: Discipline Code

Mr. Starbard made a motion to adopt the updated Lynn Public School Discipline Code, as presented, with the following amendments with implementation beginning on September 1, 2014:

“Use of non-educational electronic devices, including but not limited to cell phones is prohibited during school hours. Violation of this policy will result in immediate confiscation of the item and parental notification, as well as possible detention upon first violation of the school year or possible detention or suspension for further violations. If these items are brought to school, they must remain out of sight and off during school hours. Personnel staff are not responsible for lost or stolen property.”

Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

These minor changes to be effective January, 2014.

INFORMATION

1. Enrollment Reports – December 1, 2013
2. Update on District Focus Area #2: Attract, retain and support teachers, schools and district leaders
3. Thurgood Marshall Middle School Project – Monthly Progress Report – October, 2013
4. Superintendents Report

Deputy Superintendent Warry provided an overview of Teachscope, an online classroom program of instruction.

Joan Martineau, Acting Director of Language Support Office spoke on Administrators' Rubric

Eva O'Malley, Assistant Director of Curriculum and Instruction spoke on the Boston Plan which is being used by teachers who are working toward National Board Certification.

Kim Powers, Executive Director, Curriculum and Instruction gave an overview on professional development courses being offered.

Deputy Superintendent Rowe provided information on the new Evaluation tool

Dr. Latham provided each Committee member with the following

A detailed updated description of each goal.

- Goal 1: Increase the frequency and quality of school visits during the school day to, on average, four one-hour visits per month.
- Goal 2: By June 2014, increase the percentage of elementary school students scoring proficient or advanced in MCAS Science.
- Goal 3: By November 15, 2013, ensure that all principals will have a parent meeting to explain MCAS results to parents and families.
- Goal 4: By June 2014, provide an in-depth analysis of demographics and characteristics of LPS drop-outs in anticipation of developing a strategic course of action to reduce the drop-out rate.
- Goal 5: Complete and issue a final universal curriculum for the Guidance Department at the middle schools with the curriculum beginning in grade 6 and including career awareness, academic achievement, and parent engagement.

Holiday/Winter School Programs for 2013-2014
 Make MCAS Count, Guide for Lynn Families 2013-2014

Adopted: January 16, 2014