

**LYNN PUBLIC SCHOOLS  
Administrative Offices  
90 Commercial Street  
Lynn, Massachusetts 01905**

**Ninth Regular Meeting of the School Committee  
May 9, 2013 at 7:20 p.m.**

**Members present:** Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford  
Mr. Gallo, Mr. Starbard, Mayor Kennedy

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence.

**NECROLOGY**

None listed.

**MINUTES**

1. Second Special School Committee meeting – April 23, 2013

Mr. Starbard made a motion to approve the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

**PRESENTATIONS**

1. Mr. Paul McAndrew, Healthy Schools Program Manager for the Alliance for a Healthier Generation, Healthy Schools Program.

Mr. Michael Geary, Assistant Director of Health Curriculum and Mr. Paul McAndrew presented a Healthy Schools Program Framework for developing a healthier school environment for Committee approval. It was noted that this program is at no cost to the school system

Ms. Capano made a motion to adopt the Healthy Schools Program Frameworks. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

**UNFINISHED BUSINESS**

1. “Best Communities in America for Music Education” Award – Joe Picano (tabled April 23, 2013)

Mr. Joseph Picano, Director of Fine Arts, presented Mayor Kennedy and Superintendent Latham with the “Best Communities in America for Music Education” Award.

Mr. Picano introduced the following students who performed the National Anthem:

Brandon Von  
Salena Von  
Edward Senn  
Victor Nwaogu  
Victoria Lopez

Two students have been accepted into the North East District Music Festival:

Brandon Von and Natalia Beos

Mayor Kennedy, Superintendent Latham and the Committee congratulated the students for their individual musical achievements and outstanding performance.

2. Superintendents Evaluation/Goals

Dr. Latham collected information from Committee members regarding the elements of the evaluation. The next training meeting is scheduled for Thursday, May 16, 2013.

**NEW BUSINESS**

1. Ratification of votes taken at the Policy Sub-Committee meeting.
  - a. Non-Discrimination Policy

Mr. Starbard made a motion to adopt the changes to the current Non-Discrimination Policy. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

b. Non-Discrimination on the Basis of Sex Policy

Mr. Starbard made a motion to adopt the changes to the Non-Discrimination on the Basis of Sex Policy. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

c. Student to Student Harassment Policy

Mr. Starbard made a motion to adopt the Student to Student Harassment Policy as modified. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

d. Emergency Plans Policy

Mr. Starbard noted that this was Tabled at the Policy Sub-Committee.

e. Professional Staff Hiring Policy

Mr. Starbard made a motion to approve the Professional Staff Hiring Policy as presented. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

f. Instructional Materials Policy

Mr. Starbard made a motion to approve the Instructional Materials Policy, IJ-R. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

g. Equal Educational Opportunities Policy

Mr. Starbard made a motion to approve the Equal Educational Opportunities Policy as modified. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

h. Executive Session Policy

Mr. Starbard made a motion to approve the Executive Session Policy with the following changes:  
“The School Committee Chair and the Superintendent may review Executive Session minutes for possible declassification. Strike the words: “on at least a quarterly basis.”

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed

i. Student Health Services & Requirements Policy

Mr. Starbard made a motion to approve the Student Healthy Services and Requirements Policy as modified.

Discussion ensued.

Ms. Capano made a motion to Table.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion to Table passed.

j. Two “F” Policy (Sports)

Mr. Starbard made a motion to recommend to the full Committee approval of the Two “F” Policy (Sports) as modified. Seconded.

Mrs. Coppola made a motion to amend the Two “F” Policy: (1) Add the following “Summer School” to replace 1 “F” grade. (2) The words “NO APPEAL” be written clearly for the benefit of parents.

Mayor Kennedy passed the gavel to the Vice Chair.

Mayor Kennedy made an amendment to Mrs. Coppola’s motion: “Classes may be made up as per MIAA policy in existence at the time.” Seconded.

Vote on Mayor Kennedy's amendment:

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	No
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	No
Mr. Gallo	No
Mr. Starbard	No
Mayor Kennedy	Yes

Motion on the amendment failed.

Vote on Mrs. Coppola's amendment: Add the words: "No Appeal". To be written clearly for the benefit of parents.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Vote on Mr. Starbard's original motion to approve the Two "F" Policy (Sports) and add the words "No Appeal." Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

k. Day-to-Day Substitute Teachers and ParaProfessionals Policy

Mr. Starbard made a motion to approve the Hiring of Day-to-Day Substitute Teachers and ParaProfessionals as modified. Seconded.

Discussion ensued. No vote was taken.

This will be placed on the agenda at the next School Committee meeting.

l. Discipline Code Amendment

Mr. Starbard made a motion to approve the Discipline Code Amendment as follows: Voted, the approval language for Section 6.3B of the School Discipline Code calling for conditional suspension for Supporting, Instigating, Filming and/or Posting to the Internet or refereeing a fight as submitted by Richard R. Iarrobino, Attendance and Discipline Officer. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

m. Food Allergies Policy

Mr. Starbard noted that this was Tabled at the Policy Sub-Committee.

2. Drewicz School Principal requested permission to accept the following donations

- (a) In memory of Sally E. Ryan, former reading teacher, funds were donated towards the school library – picture books will be purchased.
- (b) Susan Gustavsen, a retired Drewicz teacher, donated funds for the purchase of library books to add to the new library.

Ms. Capano made a motion to accept the above-listed donations and requested a letter of thanks be sent. Seconded. Motion passed on a unanimous voice vote.

- (c) Motion to rescind vote taken on April 23, 2013 to go forward with the Superintendent’s plan for a Kindergarten Center.

Mayor Kennedy noted that the above-listed agenda item was withdrawn.

## INFORMATION

1. Enrollment Report – May 1, 2013
2. Superintendent's Report

Agreement of Translation Services  
School Safety Nights—Drewicz and Ingalls  
MSBA Interviews for Construction Manager  
Middle School visits on May 22, 2013  
City Council—Middle School Site by Eminent Domain  
Vote on Middle School Site scheduled for Tuesday, July 30, 2013  
Roof work commencing at LVTI  
Breed Middle School window replacement to start in June  
Washington Community to be painted  
Plans for Science Lab at Washington Community  
Budget preparation is on-going  
Harry Agganis movie to be shown at Lynn City Hall to juniors and seniors on May 16, 2013  
Art Contest  
Various School-Wide events (Science Fair, Harrington Fair, NSCC & Middle School, High School Graduations, Band Concert, Safety Night, Jane Swift, Middlebury College and Middle School Government and Spring Concert)

A motion from the floor was made to adjourn at 8:23 p.m. Seconded.  
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

Adopted S.C. – May 30, 2013