

LYNN PUBLIC SCHOOLS
Administrative Offices
90 Commercial Street
Lynn, Massachusetts 01905

Seventh Regular Meeting of the School Committee
April 11, 2013 at 7:00 p.m.

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola, Mr. Ford
Mr. Gallo, Mr. Starbard

Member absent: Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Vice Chair Capano presided.

Ms. Capano opened the meeting with a salute to the flag and a moment of silence.

NECROLOGY

1. William J. Bransfield, retired School Psychologist on March 17, 2013
2. Mary Coman, retired Houseworker on March 19, 2013
3. Melvin E. Rowe, retired School Custodian on March 26, 2013
4. Kathleen Kostan, retired School Teacher, on April 9, 2013

MINUTES

1. Building & Grounds Sub-Committee on March 21, 2013
2. First Special meeting of the School Committee on March 21, 2013

Mr. Starbard made a motion to approve the above-listed minutes. Seconded.\
Motion passed on a unanimous voice vote.

PRESENTATIONS

1. 6th Congressional District High School Art Award Winners:
 - a. Katherine Russell – Classical High School “The First Wind-Up Mouse”
 - b. Jamie Mah – English High School “My Horse”

Superintendent Latham and Fine Arts Director, Mr. Joseph Picano, congratulated Katherine Russell and Jamie Mah for their awards.

2 Jennifer Wu – District/Community Alignment Teams

Ms. Jennifer Wu, LPS Wraparound Zone Program Specialist, presented a PowerPoint presentation on the District-Community Alignment Teams. She noted that this will include strategies to support students’ readiness for learning and to integrate community resources more effectively.

3. Marilyn Mahoney, Early Childhood Assistant Director – Coordinated Family & Community Engagement (CFCE) Resource Guide

Ms. Mahoney presented Lynn’s Coordinated Family and Community Engagement Strategic Plan. It was noted that the LPS WEB site has links to Early Childhood, Parent and Child Care Resources. The goal of this plan is to increase access to useful and useable information for families, providers and community representatives through a technology-based clearinghouse and other venues.

UNFINISHED BUSINESS

1. Superintendent’s Evaluation – Discussion of Goals

Mr. Gallo made a motion to Table. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

NEW BUSINESS

1. Ratification of votes taken by the Policy Sub-Committee:

- (1) Non-Discrimination
- (2) Non-Discrimination on the basis of sex
- (3) Student to Student Harassment
- (4) Emergency Plans

- (5) Professional Staff Hiring
- (6) Instructional Materials
- (7) Equal Educational Opportunities
- (8) Executive Sessions
- (9) Student Health Services & Requirements

Mr. Starbard stated that the Policy Sub-Committee Agenda Items Numbers 1 through 9 were referred to Legal Counsel.

(10) Head Lice Policy.

Mr. Ford made a motion to approve the Head Lice Policy as presented. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

(11) Concussion Policy

Mr. Starbard made a motion to approve the Concussion Policy as presented. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed

(12) Two “F” Policy

Mr. Ford spoke in support of the 2 “F” Policy but requested the words: “extenuating circumstances” be added.

Mr. Starbard made a motion to refer this to the Policy Sub-Committee. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed

2. Field Trip Requests:

- a. Lynn Woods School to Nature's Classroom in Charlton, MA on September 30 - October 4, 2013

Mr. Starbard made a motion to approve the Lynn Woods School Field Trip request to Nature's Classroom, Charlton, MA on September 30 - October 4, 2013. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

- b. Lynn Woods School to Canobie Lake Park, NH on June 6, 2013

Mr. Starbard made a motion to approve the Lynn Woods School Field Trip request to Canobie Lake Park, NH on June 6, 2013. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

3. AFSCME Council 93, Local 1736 request to enter into negotiations.

The above request was provided for information only. No vote was taken.

4. Lynn Teachers Union requested two-day leave with pay (April 25 & 26, 2013) for Philip Mc Queen, Research and Dissemination (RE&D) Academy 2013 in Linthicum Heights, Maryland.

Ms. Coppola made a motion to approve the two-day leave with pay (April 25 & 26, 2013) for Philip McQueen to Linthicum Heights, MD. Seconded.

Motion passed on a unanimous voice vote.

5. Vote for last day of school for the 2012-2013 school year – June 27, 2013

Ms. Coppola made a motion to approve the last day of school for the 2012 - 2013 school year—June 27, 2013. Seconded.

Motion passed on a unanimous voice vote.

6. Vote to continue non-participation in School Choice for SY 2013-14

Ms. Coppola made a motion to continue non-participation in School Choice for SY 2013 - 2014. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

7. Vote to cancel 8th Regular School Committee Meeting – April 25, 2013 – (Student Government Day, Tuesday, April 23, 2013)

Ms. Coppola made a motion to cancel the 8th Regular School Committee meeting of April 25, 2013 and schedule a Special Meeting of the School Committee for Tuesday, April 23, 2013 (Student Government Day). Seconded.

Roll Call Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

8. Vote to support submission to MSBA of Statement of Interest for Pickering Middle School.

Mr. Gallo made a motion to support the submission to the MSBA a Statement of Interest for Pickering Middle School:

Resolved: having convened in an open meeting on April 11, 2013 the Lynn School Committee, City of Lynn, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated April 10, 2013 for the Pickering Middle School located at 70 Conomo Avenue 01904, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for:

- Elimination of existing severe overcrowding
- Prevention of severe overcrowding expected to result from increased enrollments.
- Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation expected and decrease energy related costs in a school facility.
- Replacement of, or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.

And hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the District of Lynn to filing an application for funding with the Massachusetts School Building Authority.

Seconded.

Roll Call Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

9. “Best Communities in America for Music Education” Award.

Director of Fine Arts, Mr. Joseph Picano requested this be scheduled for another meeting.

10. Lynn Teachers Union requested permission to award scholarships to graduating high school students.

Ms. Coppola made a motion to approve the Lynn Teachers Union request to award scholarships to graduating high school students. Seconded.

Motion passed on a unanimous voice vote.

11. Joan Wheeler, Essex County Community Foundation (ECCF) committee member wishes to donate 1938 Mehlin Grand Piano in excellent condition to Lynn Schools.

Ms. Coppola made a motion to accept the donation from Joan Wheeler of a 1938 Mehlin Grand Piano. Seconded.

Motion passed on a unanimous voice vote.

12. MASC Workshops

Mr. Gallo made a motion to cancel all MASC workshops scheduled after May 2 and cap the May 2 final meeting at 3 hours. Seconded.

Discussion ensued.

Mr. Gallo withdrew his motion.

Mr. Gallo made a motion to cancel the final two meetings after May 16. The May 2 and 16 meetings will be 2 hours each. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

13. Vote to support the City of Lynn in taking the Brookline St. site for the new Marshall Middle School.

Mr. Ford made a motion to support the City of Lynn in taking by Eminent Domain the Brookline Street site for the new Marshall Middle School. Seconded.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

14. Discussion of middle school student program at LEEP.

Mr. Starbard made a motion to expand the LEEP Program at LEHS to include middle school students in grade 7 and 8. Seconded.

Discussion ensued.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	No
Mr. Ford	Yes
Mr. Gallo	No
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

15. Lease Agreement between the Lynn Housing Authority & Neighborhood Development and the Lynn School Department, Curwin Circle

Attorney Mihos requested the Committee approve and sign the lease agreement between the Lynn Housing Authority and Neighborhood Development and the Lynn School Department, Curwin Circle.

Roll Call

Member	Vote
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Absent

Motion passed.

INFORMATION

1. Fine Arts Department Calendar of upcoming events.
2. Enrollment Data— April 1, 2013
3. Superintendent's Report
 - Increased enrollment as of October, 2012 was 500 new students
 - Increased enrollment as of April, 2013 was 170 new students
 - Financial Literacy Grant
 - MSBA Update (LVTI Roof and Breed Windows)
 - Marshall Schematic Design Phase
 - Project Manager meeting to hire a Construction Manager to work with designers
 - Concert Schedule
 - LEHS Mixer
 - LCHS Hall of Fame Induction Ceremony, April 27, 2013
 - Lynn citizens to vote on Marshall project this summer
 - National Public Works Week celebration during the week of May 19 through May 25, 2013
 - Parent Prom Initiative
 - Funeral for Kathy Kostan, Friday, Sacred Heart Church at 10:00 a.m.

A motion from the floor was made to adjourn at 9:15 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted by the School Committee – April 23, 2013

LYNN PUBLIC SCHOOLS
Administrative Offices
90 Commercial Street
Lynn, Massachusetts

Policy Sub-Committee Meeting of the School Committee
Thursday, April 11, 2013 at 6:00 p.m.

Members present: Mr. Starbard, Chair
Mr. Ford
Mr. Gallo

Observing: Ms. Capano, Ms. Carrasco, Ms. Coppola

In Attendance: Dr. Latham, Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mr. Starbard presided.

1. Non-Discrimination
2. Non-Discrimination on the Basis of Sex
3. Student to Student Harassment
4. Emergency Plans
5. Professional Staff Hiring
6. Instructional Materials
7. Equal Educational Opportunities
8. Executive Sessions
9. Student Health Services & Requirements

Mr. Gallo made a motion to send agenda items numbers 1 through 9 to legal counsel. Seconded.
Motion passed on a unanimous voice vote.

8. Head Lice Policy – Kathy McNulty

Ms. Kathy McNulty, Head Nurse recommended the Head Lice Policy be approved.

Mr. Ford made a motion to recommend to the full Committee that the updated Head Lice Policy be approved. Seconded.

Roll Call

Member	Vote
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes

Motion passed.

11. Concussion Policy – Mike Geary, Assistant Director of Health Curriculum

Mr. Michael Geary presented the proposed updated Concussion Policy for Committee approval.

Mr. Ford made a motion to recommend to the full Committee that the updated Concussion Policy be approved. Seconded.

Roll Call

Member	Vote
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes

Motion passed.

12. Two “F” Policy (Sports) – Mike Geary, Assistant Director of Health Curriculum

Mr. Michael Geary presented the proposed updated 2 “Fs” Policy for Committee approval.

Mr. Ford made a motion to recommend to the full Committee that the update 2 “Fs” Policy be approved. Seconded.

Roll Call

Member	Vote
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes

Motion passed.

A motion from the floor was made to adjourn at 6:25 p.m. Seconded.
Motion passed on a voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted by the School Committee – April 23, 2013