

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts**

**Policy Sub-Committee Meeting**  
**Thursday, June 26, 2014 at 6:17 p.m.**

**Members present:** Mr. Starbard, Chair  
Mr. Gallo  
Mr. Ford

**Observing:** Ms. Carrasco

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Chairman Starbard presided.

Mr. Gallo noted that School Committee member Carrasco was present in the audience.

Mr. Gallo, noting that School Committee member Carrasco being present in the audience, made a motion to suspend the rules to allow all parties to speak.. Seconded.  
Motion passed on a voice vote.

Item 1: Student Discipline Code

Atty Mihos provided the Committee with the changes to the Student Discipline Code as found in Ch 37H 3/4 Section B.

Discussion ensued with Committee members asking question of Attorney Mihos.

Mr. Gallo made a motion to Table. Seconded.  
Motion passed on a voice vote.

Mr. Gallo made a motion to adjourn at 6:28 p.m. Seconded.  
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

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ADOPTED BY SCHOOL COMMITTEE ON 8/28/14

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts**

**Curriculum Sub-Committee Meeting**  
**Thursday, June 26, 2014 at 6:35 p.m.**

**Members present:** Mr. Starbard, Vice Chair  
Ms. Coppola arrived at 6:38 p.m.

**Member absent:** Ms. Capano, Chair

**Observing:** Ms. Carrasco, Mr. Ford, Mr. Gallo

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Mr. McHugh, School Business Manager  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Vice Chairman Starbard presided.

The Vice Chair declared a quorum.

The Vice Chair recognized the arrival of Mrs. Coppola.

Item 1: Math Program for K-8

Mrs. Shirley Albert-Benedict presented a PowerPoint presentation on the proposed Math Program K-8.

Discussion ensued.

Ms. Coppola made a motion to recommend to the full Committee and to attach an emergency preamble so it does not have to be posted on the next agenda. Seconded. Motion passed on a unanimous voice vote.

Ms. Coppola made a motion to recommend to the full Committed to approve the new Math Program K-8. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Coppola	Yes
Mr. Starbard	Yes

Motion passed.

Ms. Coppola made a motion to adjourn at 7:00 p.m. Seconded. Motion passed on a voice vote.

**THOMAS P. IARROBINO**  
Secretary of the School Committee

nab

ADOPTED BY SCHOOL COMMITTEE ON 8/28/14

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts 01905**

**Twelfth Regular Meeting of the School Committee**  
**Thursday, June 26, 2014 at 7:05 p.m.**

**Members present:** Ms. Carrasco, Ms. Coppola, Mr. Ford, Mr. Gallo  
Mr. Starbard, Mayor Kennedy

**Member absent:** Ms. Capano

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided

The Mayor opened the meeting with a salute to the flag and a moment of silence.

**NECROLOGY**

1. Faith Kimmel - retired Art Teacher - June 14, 2014

**MINUTES**

1. Eleventh Regular Meeting on June 12, 2014

Mr. Gallo made a motion to approve the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

**PRESENTATIONS**

1. English High students.

The students presented information on their recent trip to Washington, DC. (Spencer Sheehan and Sam Koeut)

The team competed in the 2014 Capitol Hill Challenge and placed 4<sup>th</sup> out of 4,263 teams in the nation.

Mayor Kennedy and Superintendent Latham congratulated the students and presented them with a Certificate of Commendation.

## 2. Parent Surveys

Dr. Jennifer Wu, Program Specialist, Wraparound Zone, provided the Committee with the results of the parental survey conducted at the elementary school level.

## **ELECTIONS AND APPOINTMENTS**

1. Richard Held – Assistant Director of Curriculum and Instruction – Science – effective June 6, 2014
2. Corrado Russo – Classical Cross Country Coach – effective June 11, 2014

## **NEW BUSINESS**

### 1. Vote on School Improvement Plans

Mrs. Shirley Albert-Benedict, Assistant Director of Curriculum and Instruction - Math, presented the School Improvement Plans for Committee approval.

Ms. Coppola made a motion to approve the School Improvement Plans. Seconded.  
Motion passed on a voice vote.

### 2. Ratification of votes taken in the Curriculum Sub-Committee meeting of June 26, 2014.

Mr. Starbard made a motion to approve the Math Program K-8 with an emergency preamble so it goes into effect when the Committee votes tonight. Seconded.

## **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Starbard made a motion to approve the emergency preamble for the new Math K-8 Program. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

2. Ratification of votes taken in the Policy Sub-Committee meeting of June 26, 2014  
No votes were taken.

3. PARCC Test or MASC legal opinion

Ms. Coppola made a motion to Table. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

4. Drop-out Report

Superintendent Latham provided this report for information only.

5. Northshore Education Consortium – Budget Executive Summary – Dr. Latham

Dr. Latham provided this for information only.

6. Renewal of Lynn Housing Authority’s Curwin Circle Lease

Ms. Coppola made a motion to execute the Lynn Housing Authority’s Curwin Circle Lease. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

School Committee members signed the Curwin Circle lease.

#### 7. Contract extension for School Business Administrator

Mr. Starbard made a motion to approve the extension of the contract for the School Business Administrator through 2014 or until superceded by another contract. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Mr. Ford made a motion to approve the contract extension for the School Business Administrator, Kevin McHugh and to amend the end of the contract to 2017. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.



8. Set meeting dates in anticipation of a vote on the budget

Mr. Starbard made a motion to hold a Committee of the Whole meeting to discuss the 2015 budget at 6:00 p.m. on July 10, 2014 followed by a Special meeting of the School Committee for the purpose of accepting the budget for the purpose of holding a Public Hearing. Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

### **COMMUNICATIONS AND INFORMATION**

1. USDA's Summer Food Service Program 2014

2. Esther H. Hawks Trust scholarship recipients

The Committee requested a thank you note be sent to the Esther H. Hawks Trust.

3. Hardscrabble Grant awards notification

The Committee requested a thank you note be sent to Hardscrabble.

4. Targeted Grant from the Trustees of the Eastern Bank Charitable Foundation to Connery School - (to be used to purchase IPADS for the classroom teachers)

The Committee requested a thank you note be sent to the Trustees of the Eastern Bank Charitable Foundation.

5. MSBA Monthly Report May 2014 and Construction Meeting Minutes. Provided for information.

6. Superintendent's Report

Principal interviews for the Drewicz School will be held on Tuesday, July 1, 2014

A meeting was held with the Drewicz School kindergarten parents regarding busing

School Safety Nights were held at Cobbet and Shoemaker

Massachusetts Executive Office of Education Secretary Malone visited Lynn Woods School on June 17, 2014

Animal Planet visited Lynn Woods to honor Donna Whelan's winning Fourth Grade class.

Preliminary MCAS Data is available for schools and the district. The complete release of all data is tentatively scheduled for mid-September.

### **UNFINISHED BUSINESS**

#### 1. Execution of Ingalls Garden Lease – Mr. Mihos

Mr. Gallo made a motion to execute the Ingalls Garden Lease. Seconded.

#### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Absent
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

Ms. Coppola made a motion to adjourn at 8:30 p.m. Seconded.  
Motion passed on a voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

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