

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts

Buildings & Grounds Sub-Committee Meeting
Thursday, December 11, 2014 at 6:15 p.m.

Members present: Mr. Ford, Chair
Ms. Carrasco
Ms. Coppola

Observing: Ms. Capano, Mr. Gallo, Mr. Starbard

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Mr. Iarrobino, Secretary of the School Committee
Attorney Mihos

Chairman Ford presided.

Item 1: Building structures on school property.

Mr. Ford invited Mr. Michael Donovan, Chief, Inspectional Services Department, Building Commissioner to speak regarding the issue of building structures being built too close to the school building. Mr. Donovan indicated that he could work out the matter with those responsible.

Mr. Ford invited Mr. Gass to speak regarding a green house to support the work being done at the gardens. He noted that this issue was brought up about two years ago and the Committee Tabled it due to the absence of Dr. Crane.

Mr. Ford suggested this issue be revisited after the new principal has been appointed.

Ms. Carrasco made a motion to table. Seconded.

Roll Call

Member	Vote
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Ms. Carrasco	Yes
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Ms. Coppola	Yes
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Mr. Ford	Yes
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Motion passed.

A motion from the floor was made to adjourn at 6:25 p.m. Seconded.

Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted: January 15, 2015

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts

Policy Sub-Committee Meeting and a Committee of the Whole Meeting
Thursday, December 11, 2014 at 6:25 p.m.

Members present: Mr. Starbard, Chair
Mr. Ford
Mr. Gallo

Observing: Ms. Capano, Ms. Carrasco, Ms. Coppola

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Chairman Starbard presided.

Item 1: Food Allergy Policy

Mr. Starbard invited Nurse Supervisor McNulty to provide an updated Food Allergy Policy for Committee approval. It was noted that training will be provided to all staff and nurses and he will train at the school where a student, who may be in need of treatment, is enrolled.

Mr. Gallo made a motion to recommend to the full Committee approval of the Food Allergy Policy with the following change: “to prohibit sharing of food items with students identified as having a food allergy.” Seconded.

Roll Call

Member	Vote
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Mr. Ford	Yes
Mr. Gall	Yes
Mr. Starbard	Yes

Motion passed.

Item 2: Bullying Policy

Mr. Michael Geary, Assistant Director, Curriculum and Instruction —Health provided information on the changes to the Bullying Policy as mandated by state law.

Mr. Ford made a motion to adopt the Bullying Policy with the additional language required by state law. Seconded.

Roll Call

Member	Vote
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Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes

Motion passed.

Item 3: Non-Discrimination and Harassment Policy

Ms. Capano brought this issue before the Committee.

Discussion ensued.

The Committee requested Attorney Mihos draft a statement for School Committee review regarding adding additional language to the Non-Discrimination Pledge and Volunteers.

Mr. Gallo made a motion to Table pending the draft from Attorney Mihos at the January 8, 2015 Meeting. Seconded.

Roll Call

Member	Vote
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Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes

Motion passed.

A motion from the floor was made to adjourn at 6:50 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

nab

Adopted: January 15, 2015

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905

Nineteenth Regular Meeting of the School Committee
Thursday, December 11, 2014 at 7:15 p.m.

Members present: Ms. Capano, Ms. Carrasco, Ms. Coppola
Mr. Ford, Mr. Gallo, Mr. Starbard, Mayor Kennedy

In Attendance: Dr. Latham, Superintendent
Dr. Warry, Deputy Superintendent
Ms. Rowe, Deputy Superintendent
Mr. McHugh, School Business Administrator
Attorney Mihos
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence

NECROLOGY

1. Pamela Lobel – retired teacher on November 9, 2014
2. Robert Seger – retired custodian on November 18, 2014

MINUTES

1. Policy Sub-Committee on November 13, 2014
2. Seventeenth Regular Meeting on November 13, 2014

Ms. Capano made a motion to approve the above-listed minutes. Seconded.
Motion passed on a unanimous voice vote.

APPOINTMENTS

1. Stephanie McClelland – Winter Cheerleading Coach at Classical – effective December 1, 2014
2. Erica Richard – Girls Varsity Softball Coach at Classical – effective school year 15/16

NEW BUSINESS

1. Donation from Good Sports for Physical Education Kits (\$1000) for each elementary school

Mr. Michael Geary, Assistant Director, Curriculum and Instruction —Health, provided information on the recent donation of Physical Education Kits from Good Sports.

2. Donation of a book entitled, “When My Dad Comes Home” from Jeffrey Hollett, Department of Veterans Services to the Ford School

Dr. Latham spoke regarding this donation from Jeffrey Hollett, U.S. Army, retired and currently working for the office of Veterans Services in the City of Lynn.

3. Affirmation of the policy change relative to the additional language to the Non-Discrimination and Harassment Policies (state mandated) as presented on November 13, 2014

Mr. Starbard made a motion to approve the change relative to the additional language to the Non-Discrimination and Harassment Policies (state mandated). Seconded. Motion passed on a unanimous voice vote.

4. Affirmation of the vote taken for the Pupil Absence Notification Program on November 13, 2014

Mr. Starbard made a motion to approve the Pupil Absence Notification Program. Seconded. Motion passed on a unanimous voice vote.

5. Ratification of votes taken in the Buildings and Grounds Sub-Committee:

- a. Building structures on school property

No vote was taken.

6. Ratification of votes taken in the Policy Sub-Committee:

- a. Food Allergy Policy

Mr. Starbard made a motion to ratify the new Food Allergy Policy with the following change: “to prohibit sharing of food items with students identified as having a food allergy.”
Seconded.

Motion passed on a unanimous voice vote.

- b. Bullying Policy

Mr. Starbard made a motion to ratify the Bullying Policy with minor changes as presented by Mr. Michael Geary. Seconded.

Motion passed on a unanimous voice vote.

- c. Non-Discrimination Pledge & Volunteers

This issue was Tabled.

COMMUNICATIONS AND INFORMATION

1. Enrollment – December 1, 2014
2. New Marshall - Planned Construction Activities – November 2014 and December 2014
3. Superintendent’s Report

Awarded a \$101,000 grant for the LVTI Machine Program

RETELL Course

New program being developed on pedestrian child safety

First Book Initiative at LVTI. Each student, with a certificate, will receive five books of their choice on Saturday morning from a truck offering a choice of 40,000 books

Breed Times newspaper

Holiday presentations by our vocal and instrumental students

A motion from the floor was made to adjourn at 7:30 p.m. Seconded.
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO
Secretary of the School Committee

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Adopted: January 15, 2015