

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts**

**Personnel Sub-Committee Meeting and a  
Committee of the Whole Meeting**  
**Thursday, April 30, 2015 at 6:00 p.m.**

**Members present:** Ms. Coppola, Chair  
Ms. Carrasco  
Ms. Capano

**Observing:** Mr. Ford, Mr. Gallo, Mr. Starbard

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Chairman Coppola presided.

Item 1: Lynn Community Enrichment Program Coordinator Posting

Ms. Capano made a motion to post the position of Lynn Community Enrichment Program Coordinator as presented and recommended to the full Committee. Seconded.  
Motion passed on a unanimous voice vote.

A motion from the floor was made to adjourn at 6:02 p.m. Seconded.  
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

Adopted: May 14, 2015

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts**

**Policy Sub-Committee Meeting and a Committee of the Whole Meeting**  
**Thursday, April 30, 2015 at 6:05 p.m.**

**Members present:** Mr. Starbard, Chair  
Mr. Ford  
Mr. Gallo

**Observing:** Ms. Capano, Ms. Carrasco, Ms. Coppola

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Chairman Starbard presided.

Item 1: Petition to rescind vote on Gordon College

Mr. Gallo made a motion to Table a vote to rescind the vote on Gordon College pending a review by the School Committee attorney. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes

Motion passed.

Item 2: Online archiving and live streaming of School Committee meetings.

Mr. Starbard invited Mr. Dan McManus, Network Administrator, to speak to the Committee regarding this issue.

Mr. Mc. Manus indicated that all technical problems have been solved and all Committee meetings are currently online.

A motion from the floor was made to adjourn at 6:08 p.m. Seconded.  
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

Adopted: May 14, 2015

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts**

**Buildings & Grounds Sub-Committee Meeting and a  
Committee of the Whole Meeting**  
**Thursday April 30, 2015 at 6:15 p.m.**

**Members present:** Mr. Ford, Chair  
Ms. Carrasco  
Ms. Coppola

**Observing:** Ms. Capano, Mr. Gallo, Mr. Starbard

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Mr. Iarrobino, Secretary of the School Committee  
Attorney Mihos

Chairman Ford presided.

Item 1: Ford School Garden — Code Violations

Ms. Coppola made a motion that the Ford School Garden continue with the spring clean up efforts and correct any code violations and recommend to the full Committee. Seconded.

**Roll Call**

<b>Member</b>	<b>Vote</b>
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Ms. Carrasco	Yes
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Ms. Coppola	Yes
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Mr. Ford	Yes
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Motion passed.

Ms. Coppola made a motion adjourn at 6:29 p.m. Seconded.

Motion passed on a voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

Adopted: May 14, 2015

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts**

**Finance Sub-Committee Meeting and a  
Committee of the Whole Meeting  
Thursday April 30, 2015 at 6:30 p.m.**

**Members present:** Ms. Carrasco, Chair  
Mr. Gallo  
Mr. Starbard

**Observing:** Ms. Capano, Ms. Coppola, Mr. Ford

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Ms. Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Mr. Iarrobino, Secretary of the School Committee  
Attorney Mihos

Ms. Carrasco presided.

Item 1: FY 16 Budget and Net School Spending

Mr. Gallo made a motion that was seconded by Mr. Starbard to direct Mr. McHugh to bring to the Finance Sub-Committee on May 28, 2015 a proposed budget for the next fiscal year that meets Net School Spending requirements and takes into account all the budget priorities as submitted by School Committee members. Vote was unanimous.

A motion from the floor was made to adjourn at 6:34 p.m. Seconded.  
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

Adopted: May 14, 2015

**LYNN PUBLIC SCHOOLS**  
**James Leo McGuinness Administration Building**  
**100 Bennett Street**  
**Lynn, Massachusetts 01905**

**Eighth Regular Meeting of the School Committee**  
**Thursday, April 30, 2015 at 7:05 p.m.**

**Members present:** Ms. Capano, Ms. Carrasco, Ms. Coppola  
Mr. Ford, Mr. Gallo, Mr. Starbard, Mayor Kennedy

**In Attendance:** Dr. Latham, Superintendent  
Dr. Warry, Deputy Superintendent  
Susan Rowe, Deputy Superintendent  
Mr. McHugh, School Business Administrator  
Attorney Mihos  
Mr. Iarrobino, Secretary of the School Committee

Mayor Kennedy presided.

The Mayor opened the meeting with a salute to the flag and a moment of silence.

**NECROLOGY**

1. Francis J. "Frank" Dee – retired teacher on October 4, 2014

**MINUTES**

1. Buildings & Grounds Sub-Committee on April 14, 2015
2. Second Special Meeting on April 14, 2015
3. Executive Session on April 14, 2015

Ms. Capano made a motion to approve the above-listed minutes. Seconded.  
Motion passed on a unanimous voice vote.

## **NEW BUSINESS**

1. Field Trip requests:
  - a. Lynn Woods – Grade 5 to Canobie Lake Park, Salem, NH – June 4, 2015
  - b. Breed Middle – Grade 8 to Canobie Lake Park, Salem, NH – June 18, 2015
  - c. Pickering Middle – Grade 8 to Canobie Lake Park, Salem, NH – June 12, 2015

Ms. Capano made a motion to approve the above-listed field trip requests from the Lynn Woods School, Breed Middle School and Pickering Middle School. Seconded.

Motion passed on a unanimous voice vote.

2. Ratification of votes taken in the Personnel Sub-Committee

Ms. Coppola made a motion to ratify the vote taken at the Personnel Sub-Committee meeting of April 30, 2015 and post the position of Coordinator of the Lynn Community Enrichment Program. Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

3. Ratification of votes taken in the Policy Sub-Committee

Chairman Starbard indicated that no votes were taken.

- 4.. Ratification of votes taken in the Buildings and Grounds Sub-Committee

Ms. Coppola made a motion to ratify the motion made at the Buildings & Grounds Sub-Committee meeting of April 30, 2015 to address the Ford Garden Code violations and continue to clean up the area.

Mr. Ford stated that Mr. Gass has been notified that he can remove all his equipment from the Ford School Garden.



**Roll Call**  
**Member**                      **Vote**

Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

5. Ratification of votes taken in the Finance Sub-Committee

No votes were taken at the sub-committee meeting.

Ms. Carrasco noted that Mr. McHugh was asked to present the proposed FY 16 Budget at the May 28, 2015 Finance Sub-Committee meeting.

6. Request for Executive Session – Individual Contracts

a. Contract negotiations with non-union personnel

(a) Athletic Coaches

(b) Frances Martinez –Special Education Parent Liaison

(c) Laurie Bogart – Supervisor of Cafeterias

(d) PC LAN Technicians

(1) Kevin Doherty

(2) Shaun McManus

(3) Janice Cronin

(4) Scott Parker

(5) Robert Serino

(6) Matthew Madden

(e).Sonia Valentin - P.I.C. Parent Coordinator

(f) Maria Martinez - P.I.C. ELL Language Assessment Specialist

(g) Jennifer Arias, Case Manager

7. Review of renewed contract for Deputy Superintendent

8. Pay differential for the Confidential Secretary and Secretary to the Department Head position

Ms. Capano made a motion to suspend the rules and move the Executive Session to the end of the Agenda. Seconded. Motion passed on a unanimous voice vote.

## COMMUNICATIONS AND INFORMATION

### Superintendent's Report

Day on the Hill was April 29, 2015 at the State House. Our culinary students from LVTI made us proud.

Arbor Day was April 30, 2015 and was celebrated at Cobbet by the First Grade students planting a tree on the side of the sidewalk.

Annual All City Art Exhibit will be held on May 7, 2015 at the Lynn Arts on Exchange Street from 6 - 7:30 p.m.

Memorial Day programs at our schools are planned. I am passing out a schedule and the students would be thrilled if you could attend.

The Annual Special Games for our students with Special Needs will be at LVTI on Wednesday, May 6, 2015 at 9:00 a.m. in the Field House.

Thomas Heihir, Harvard Professor and Researcher will be giving a talk on his research about inclusion for students with special needs on Thursday, May 14 at 3:00 p.m. at Breed Middle School. This event is part of a scheduled meeting for the Special Education Department and is for professionals only. I think that your presence would be most helpful as we go forward with plans in Special Education.

Our Curriculum Department is in the process of previewing new ELA Curriculum materials and will be presenting their final determinations at a later meeting.

Ms. Capano made a motion to approve the contracts from the prior meeting that have been presented for signature. Seconded. Motion passed on a unanimous voice vote.

Ms. Capano made a motion to go into Executive Session at 7:29 p.m. to discuss contract negotiations with the following non-union personnel:

- (a) Athletic Coaches
- (b) Frances Martinez –Special Education Parent Liaison
- (c) Laurie Bogart – Supervisor of Cafeterias
- (d) PC LAN Technicians
  - 1. Kevin Doherty

2. Shaun McManus
3. Janice Cronin
4. Scott Parker
5. Robert Serino
6. Matthew Madden

- (e) Sonia Valentin - P.I.C. Parent Coordinator
- (f) Maria Martinez - P.I.C. ELL Language Assessment Specialist
- (g) Jennifer Arias, Case Manager
- (h) Review of renewed contract for Deputy Superintendent
- (I) Pay differential for the Confidential Secretary and Secretary to the Department  
Head position

### **Roll Call**

<b>Member</b>	<b>Vote</b>
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Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

The Committee returned to the regular meeting at 8:20 p.m.

Ms. Capano made a motion to ratify the votes taken in Executive Session for contracts with the following: Athletic Coaches, Frances Martinez, Laurie Bogart, PC LAN Technicians (Kevin Doherty, Shaun McManus, Janice Cronin, Scott Parker, Robert Serino, Matthew Madden), Sonia Valentin, Maria Martinez and have the same salary increase as the teachers. Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
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Ms. Capano	Yes
Ms. Carrasco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes

Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

The Mayor noted that contracts with Jennifer Arias and the Confidential Secretary and Secretary to the Department Head position were tabled.

Ms. Capano made a motion to include a 2% & 2% salary increase into the current contract of Deputy Superintendent Warry. Seconded.

### **Roll Call**

<b>Member</b>	<b>Vote</b>
Ms. Capao	Yes
Ms. Carrsco	Yes
Ms. Coppola	Yes
Mr. Ford	Yes
Mr. Gallo	Yes
Mr. Starbard	Yes
Mayor Kennedy	Yes

Motion passed.

A motion from the floor was made to adjourn at 8:22 p.m. Seconded.  
Motion passed on a unanimous voice vote.

THOMAS P. IARROBINO  
Secretary of the School Committee

Nab

Adopted: May 14, 2015