

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905

Policy Sub-Committee
Thursday, January 26, 2023
6:00 P.M.

Members present: Mr. Dugan - Chair
Dr. Magnolia

Observing: Mr. Castellanos (arrived at 6:10), Ms. Coppola, Ms. Gately,
Mr. Pena, and Mayor Nicholson

In Attendance: Ms. Ruggiero, Superintendent;
Ms. Powers, Deputy Superintendent;
Ms. Cohen, Deputy Superintendent;
Mr. McHugh, School Business Administrator; and
Ms. Jules, Secretary of the School Committee

Member Dugan presided.

- I. Policy Manual
 - A. Section E

Member Dugan gave an overview of some of the changes to Section E of the Policy Manual and introduced Ms. Dorothy Presser, Field Director, Massachusetts Association of School Committees and Charlie Gallo, Compliance Officer who continued the overview of Section E of the Policy Manual.

Member Magnolia made a motion to accept the recommended changes to Section E with the exception of EFD and move to the full Committee. Seconded.

Roll Call Member	Vote
Mr. Dugan	Yes
Dr. Magnolia	Yes

Motion passed.

- B. Nondiscrimination and Anti-Harassment Policy

Mr. Gallo, Compliance Officer, gave an overview of the proposed changes to the Non Discrimination and Anti-Harassment policy.

Member Magnolia made a motion to accept the following changes to the Nondiscrimination and Anti-Harassment Policy:

Under "Appeal Process" (page 4) delete:

"If the matter remains unresolved, the complainant may appeal in writing to the School Committee within ten (10) school days of receipt of the Superintendent's response. The School Committee will meet within fifteen (15) school days to review and consider the matter. The Committee will respond to the complainant in writing within five (5) school days following that meeting."

- Likewise, under "Discrimination, Harassment and Retaliation Prohibited" (page 3) from last sentence delete phrase "and/or school committee."
- Also under "Discrimination, Harassment and Retaliation Prohibited" (page 3), revise first paragraph as follows (adding underlined phrase):

"Discrimination or harassment in any form or for any reason is absolutely forbidden, including, without limitation, as it relates to athletics and school based transportation. This includes discrimination or harassment by administrators, certified and support personnel, students, vendors, and other individuals in school or at school-related events. In addition, retaliation against any individual who has brought discrimination, harassment or other inappropriate behavior to the attention of the school or who has cooperated in an investigation of a complaint under this policy is unlawful and will not be tolerated by the Lynn Public Schools."

- Revise pronouns to be gender inclusive.
- Otherwise ratify and reaffirm policy.
- And recommend to full committee. Seconded.

Roll Call Member	Vote
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Mr. Dugan	Yes
Dr. Magnolia	Yes

Motion passed.

Member Magnolia made a motion to adjourn at 6:26 P.M. Seconded.

Roll Call Member	Vote
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Mr. Dugan	Yes
Dr. Magnolia	Yes

Motion passed.

Mary Jules, Secretary of the School Committee

daj

Adopted: February 9, 2023

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
100 Bennett Street
Lynn, Massachusetts 01905

Personnel Sub-Committee
Thursday, January 26, 2023 at 6:27 P.M.

Members present: Ms. Coppola - Chair
Ms. Gately
Dr. Magnolia

Observing: Mr. Castellanos, Mr. Dugan, Mr. Pena, and Mayor Nicholson

In Attendance: Ms. Ruggiero, Superintendent; Ms. Powers, Deputy Superintendent;
Ms. Cohen, Deputy Superintendent;
Mr. McHugh, School Business Manager; and
Ms. Jules, Secretary of the School Committee

Ms. Coppola presided.

- I. Job description approval
 - A. Manager of Translation/Interpretation - Compliance

Superintendent Ruggiero explained the desperate need for a Manager of Translation/Interpretation. Discussion ensued.

Member Magnolia suggested the addition of “in the education or medical field” after “Minimum three (3) years’ experience is required” in bullet 6 under Qualifications/Education and Experience.

Member Magnolia made a motion to accept the Manager of Translation/Interpretation job description with changes as noted and move to the full Committee. Seconded.

Roll Call Member	Vote
Ms. Coppola	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes

Motion passed.

Member Coppola made a motion to adjourn at 6:37 P.M. Seconded.

Roll Call Member	Vote
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Ms. Coppola	Yes
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Ms. Gately	Yes
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Dr. Magnolia	Yes
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Motion passed.

Mary Jules, Secretary of the School Committee

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Adopted: February 9, 2023

LYNN PUBLIC SCHOOLS
James Leo McGuinness Administration Building
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2nd Regular Meeting of the School Committee
School Committee Room
January 26, 2023 at 7:00 P.M.

Members present: Mr. Castellanos, Ms. Coppola, Mr. Dugan, Ms. Gately, Dr. Magnolia, Mr. Pena, and Mayor Nicholson

In attendance: Ms. Ruggiero, Superintendent; Ms. Powers, Deputy Superintendent; Ms. Cohen, Deputy Superintendent; Mr. McHugh, School Business Administrator; Ms. Jules, Secretary of the School Committee; Attorney Greenspan; and Victoria Samuel, Student Representative

Mayor Nicholson presided.

Mayor Nicholson opened the meeting with a salute to the flag.

IN MEMORIAM

None

MINUTES

A. First Regular Meeting on January 12, 2023

Member Coppola made a motion to accept the above minutes. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed on a unanimous voice vote.

APPOINTMENTS/ELECTIONS

None

PRESENTATIONS

- A. Curriculum updates on Instructional Technology, Science, and History – Glenda Colon, Shannon Bansfield, Lia Stelljes, and Kristen Tabacco

Superintendent Ruggiero introduced Assistant Directors of Curriculum Shannon Bansfield, Lia Stelljes, and Kristen Tabacco who updated the Committee on Instructional Technology, Science, and History. Discussion ensued.

No vote taken.

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Field Trip request:

1. English students to Madrid and Barcelona, Spain during February 2024 vacation

Member Dugan made a motion to approve the above field trip. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

2. English students to Greece during April 2024 vacation

Member Castellanos made a motion to approve the above field trip. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

3. Classical students to Japan during April 2024 vacation

Member Pena made a motion to approve the above field trip. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

B. Lynn Teachers Union requests permission to continue the practice of presenting awards to deserving students in the graduating classes of the middle and senior high schools

Member Coppola made a motion to allow the Lynn Teachers Union to continue the practice of presenting awards to deserving students in the graduating classes of the middle and senior high schools. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed by unanimous voice vote.

C. Ratification of votes, if any, taken in the Policy Sub-Committee meeting

Member Dugan made a motion to accept the changes to Section E as proposed with the exception of EFD. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

Member Dugan made a motion to accept the following changes to the Nondiscrimination and Anti-Harassment Policy:

Under “Appeal Process” (page 4) delete:

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- Revise pronouns to be gender inclusive.
- Otherwise ratify and reaffirm policy. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

D. Ratification of votes, if any, taken in the Personnel Sub-Committee meeting

Member Coppola made a motion to accept the Manager of Translation/Interpretation job description with changes as noted. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

Member Magnolia made a motion to change the agenda order, and move Communications and Information before New Business E, F, G, and H. Seconded

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed by unanimous voice vote.

COMMUNICATIONS AND INFORMATION

Superintendents Report

- 2024 Budget
- Snow Days

NEW BUSINESS (continued)

- E. Request for Executive Session to approve the Executive Session minutes for January 12, 2023
- F. Request for Executive Session to discuss strategies with respect to collective bargaining relative to LSAA. The discussion of these matters which involves strategy in an open meeting may have a detrimental effect on and compromise the bargaining position of the public body
- G. Request for Executive Session for contract negotiations with non-union personnel - Dr. Evonne Alvarez

Member Coppola made a motion to enter into Executive Session for the above reasons at 7:45. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed on a unanimous voice vote.

Member Coppola made a motion to return to Regular Session at 8:05 P.M. Seconded

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

H. Ratification of votes, if any, taken in Executive Session.

Member Pena made a motion to accept the MOA with the Lynn Schools Administrator Association for the Manager of Translation/Interpretation. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

Member Coppola made a motion to accept the MOA with the Lynn School Administrators Association for the Interim Administrator of Special Education. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

Member Coppola made a motion to accept the contract of employment for the Superintendent elect, Evonne Alvarez. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed.

Member Magnolia made a motion to adjourn at 8:08 P.M. Seconded.

Roll Call Member	Vote
Mr. Castellanos	Yes
Ms. Coppola	Yes
Mr. Dugan	Yes
Ms. Gately	Yes
Dr. Magnolia	Yes
Mr. Pena	Yes
Mayor Nicholson	Yes

Motion passed on a unanimous voice vote.

Mary Jules, Secretary of the School Committee

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Adopted: February 9, 2023