

Lynn Public Schools -- School Committee Operating Protocols

As elected members of the Lynn School Committee, we, including the Superintendent, accept the high honor and trust that has been placed in us to ensure that the students of the district receive the best education possible. In accepting this role, we hold the pursuit of that goal as our sacred duty. To that end, we hereby commit to the following in the conduct of our business:

#1. SUPPORT THE EDUCATIONAL WELFARE AND WELLBEING OF ALL STUDENTS

- We will make all students our priority.
- We believe students are best served by supporting the needs of families, staff and all stakeholders.
- We will set goals and define accountability for the Committee, Superintendent, staff and students.

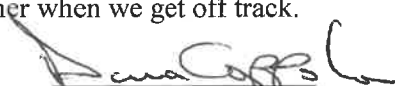
#2. DEMONSTRATE PROFESSIONAL AND COLLEGIAL RELATIONS WITH ONE ANOTHER


- Maintain transparency, trust and mutual respect between and among Committee members, the Superintendent, and the administration by treating everyone with dignity and respect, even in times of disagreement.
- Base decisions on our stated goals, vote our convictions, avoid bias, and uphold and support the decisions of the majority of the Committee once a decision is made.
- Recognize that authority rests only with majority decisions of the committee and make no independent commitments or take any independent actions that may compromise the committee as a whole.
- Agree that our positions will not be used for personal or partisan gain.
- Acknowledge that a Committee meeting is a business meeting held in public – not a public meeting. We will make every effort to ensure that meetings are effective and efficient.
- Respect the leadership roles of the Committee Chair and Superintendent.

#3. DEDICATE OURSELVES TO ESTABLISHING AND MAINTAINING EFFECTIVE COMMUNICATION

- Set the tone for the entire system and make every effort to promote a positive image for our school system.
- Have a clear understanding of the roles and responsibilities of the School Committee and the Superintendent.
- Channel requests for information, reports, and data through the Secretary, the Superintendent, and/or the Chair rather than directly to staff. The Superintendent will ensure that each member has equal access to this information in a timely manner.
- Recognize the importance of proactive communication and agree that there will be no surprises. If Committee members have questions or concerns, they agree to contact the Superintendent well in advance of a meeting.
- Maintain the confidentiality of privileged information and respect the Open Meeting Law.
- Refer constituent concerns and complaints to the appropriate person within the district chain of communication.
- Recognize the importance of working collaboratively with city officials to improve our schools and actively seek ways to enlist their support for our efforts.
- Recognize the importance of honoring our norms and beliefs and agree to take responsibility for respectfully reminding one another when we get off track.



Brian Castellanos



Donna Coppola



John Ford


Lorraine Gately


Jared Nicholson


Michael Satterwhite


Mayor Thomas McGee


Dr. Patrick Tutwiler