Meeting Minutes
November 21, 2019

1. Introductions

2. Purpose of the Council- regulation referenced and read
   - Identifying the educational needs of the students attending the Fallon Elementary
   - Reviewing the schools mission- Mission Statement read and discussed
   - Reviewing the school budget-reviewed SIP 18-19 Budget proposal to Superintendent Feb. 2020
     To be discussed at School Council meeting 2/6/20
   - New school improvement plan- Due January 23 2020, School Council members will join SIP
     team to create the new School Improvement Plan
   - Completing a needs assessment survey- Nov. 2019 Parents, Teachers, Students completed
     Surveys- data to be analyzed and presented to School Council

3. Update on the school year to date.
   - Enrollment- 41
   - Staffing- 9 teachers, 13 paraprofessionals, 2 clinicians, 1 nurse
   - School Events- Topsfield Fair, Pre-K-2 Author Share, Fall Festival, Book Share @ Lincoln
     Thomson- Parent Engagement Funds
   - MCAS DATA 2019 – met expectations in all areas

4. Upcoming Events- Thanksgiving Day Breakfast,
   - Holiday craft making, Holiday Fair, Caretaker/Teacher Conference/multicultural pot luck
   - Community Service Plans- ongoing- Brother’s Table centerpieces

5. New Business
   - Early Release Schedule- Discussion and distribution
   - Parent Celebration- TBD, Family Engagement and Education Fairs – see Special Events
     Calendar
   - Family Engagement Series- Winter 2020
   - Coffee Time- Bi-weekly family drop in time with clinicians
   - Fundraiser Ideas- Portable game system, books, scratch tickets to be raffled at Pancake
     Breakfast

The next scheduled meeting is February 6, 2020