

STUDENT ID/ LANYARDS **EXPECTATIONS**



Hello,

We finally have 100% of our TMMS Student lanyards issued to students. Please see the lanyard policy below. As always, contact us if you need anything!

You must have your **lanyard around your neck** with your **ID visible** to move about the school.

- Lanyard **worn around your neck** with **ID visible** at all times.
- Lanyard and ID must be **worn from 7:45-2:30** (unless directed by staff to remove lanyard during class for safety reasons)
- Student must wear/use **official TMMS Lanyard only**
- You have **one week to replace** a lost lanyard or student ID.
- **Lost and Found** for Lanyards/IDs will be located in the **Main Office**
- **Lanyards and Student IDs** are to be used in the **cafeteria** to get a **lunch**
- **Students** are to **hold up ID** as their name is called during **morning homeroom attendance**.
- **Students** must **show ID** to **staff** when asked to do so **Ladder**: Students **without lanyards** should **be last in lunch line**/Please **refer** any **student** who has **not replaced** a lost Student ID or Lanyard **within the designated time** to the **Vice Principal**

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New Student/Never Received Lanyard

- **Guidance will typically give the student a lanyard** on their day of enrollment to our school

- If for some reason this did not happen:
Student will: Let the homeroom teacher know
- HR Teacher will send student with a pass to the Main Office
- Student will complete a "Lanyard Slip"
- Main Office will put your lanyard in your homeroom teacher's mailbox or will call the student down to get their lanyard

Lost Lanyard

- Let teacher/staff member know
- Teacher or staff member will send student to main office with a pass
- Student will complete a "Lanyard Slip"
- It is \$4.00 to replace it
- Students can pay the \$4 when they complete the Lanyard Slip or when they pick up the lanyard
 - Students should make an appointment with their Guidance Counselor if they are not able to get the \$4
- Main Office will put the lanyard in the homeroom teacher's mailbox or will call the student down to get their lanyard
- Students may be issued detention if they do not have their lanyard with them around their neck

Forgot your Lanyard at home

- Students can report to Main Office to get a "green bracelet"
- Student might **detention**

Replacement Cost:

- Plastic Case \$1.00
- Lanyard \$3.00