



LYNN PUBLIC SCHOOLS

Welcome Center - 100 Bennett St. Lynn, MA 01905

Telephone (781) 592-8796 – Fax (781) 598-3160

http://www.lynnschools.org/departments/welcome_center.shtml

Document Checklist

All families registering a new student with the Lynn Public Schools must bring the following required documents to the Welcome Center. Applications **cannot** be processed without these documents.

<p>ALL of these:</p> <ul style="list-style-type: none"> • Student’s birth certificate, or I-94 form • Student’s up-to-date immunization record • Proof of address (see list of accepted documents) • Parent/Guardian’s valid photo identification such as: Copy of US Passport, US Passport Card, US Military ID, Permanent Resident Card, Border Crossing Card, Driver's License or other state photo identity card issued by the Dept. of Motor Vehicles, Foreign Government Issued Passport, Employment Authorization Card, or Identification Consular Card, DTA Card. • All Grades: Student Records Request Form* (see forms) <p>Official transcripts from previous schools will be requested including school attendance and discipline. If the student has an Individual Education Plan (I.E.P.) it will also be requested, if not brought in by the parents.</p>	<p>PROOF OF ADDRESS ACCEPTED DOCUMENTS</p> <p>Residency documents must be pre-printed with the name and current address of the student’s parent/guardian.</p> <ul style="list-style-type: none"> • A Utility bill (not cell phone) dated within the past 60 days. • A deed, closing or mortgage payment dated within the past 60 days. • A current lease (1-year minimum term), Section 8 agreement, or Residency Affidavit letter (see forms) • A W2 form dated within the year, or a pay stub dated within the past 60 days. • A bank or credit card statement dated within the past 60 days. • A letter from an approved government agency* dated within the past 60 days. <p>*Approved Government Agencies: Department of Revenue (DOR), Children and Family Services (DCF), Transitional Assistance (DTA), Youth Services (DYS), Social Security or any communication on a Commonwealth of Massachusetts Letterhead</p>
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Residency fraud is a violation of Massachusetts state law and is subject to per diem fines for every day that a student attends school outside the district in which she/he legally resides.

<p><u>Entrance Age Requirements 2022</u></p> <p>Kindergarten Program (Five-Year-Olds) Born between September 1, 2016, and September 1, 2017</p> <p>First Grade (Six-Year-Olds) Born between September 1, 2015, and September 1, 2016</p>

- For additional information or to **register online** visit our information on the Welcome Center website http://www.lynnschools.org/departments/welcome_center.shtml
- If registering in-person, please call us to schedule an appointment for updates and resources visit our Facebook

page: Welcome Center/Centro de Bienvenida 