Minutes:

- **Date of meeting** October 12, 2022
- **Time of meeting** 4:30
- **Place of meeting:** TMMS Library
- **Attendance:**
  - Faculty: Jennifer Cimino, Stephanie Doucette, Jennifer Mahoney
  - Community: Selvera Fuentes
  - Family: Maria Vazquez

- **Review Open Meeting Norms**
- **Present School Plan for the School Year**
  1. **Academic Discourse** - The idea and culture of communicating discoveries and metacognitive processes using content-based vocabulary to connect learning in order to make it personal, immediate, and meaningful.

- **Will collect data** on this 6 times this school year (Lesson Plan Collection/Data Dips/Teacher Survey)
  - October (Lesson Plan Collection/Data Dip)
  - November (Teacher Ellevation Survey)
  - December (Lesson Plan Collection/Data Dip)
  - January (Teacher Ellevation Survey)
  - February (Data Dip)
  - April (Lesson Plan Collection/Data Dip)

- **Professional Development** Offered Throughout the School Year
  - Half Days
  - PLC Time
  - Faculty Meetings
  - Department Meetings
  - Coaching Sessions

- *The school would like to see an increase of Academic Discourse in lesson plans and in the class*

2. **PLC** - Professional Learning Communities - Teachers meet twice per cycle – will collaborate on Best Practices in Lesson Planning and using the district Data Cycle to analyze test scores

- **Will collect data** on this 3 times this school year (Teacher Self-Assessment and Notes)
  - November
  - January
  - April

- **Professional Development** Offered Throughout the School Year
  - Half Days
  - PLC Time
  - Faculty Meetings
  - Department Meetings
  - Coaching Sessions

- **Admin will visit PLC’s** this School Year
- *The school would like to see an increase in the use of Data Protocol and staff meeting their collaboration/best practices goals through self-assessment data*
3. **PBIS** Positive Behavior Intervention System

- **Will collect data** on this 3 times this school year (Office Referral Data/Cluster Celebration Plans/ Management Plans)
  - October - Trusted Adult Survey in Advisory
  - November (OR Data- Cluster PBIS Celebration Plans- Classroom Mgmt Plan Review)
  - January (OR Data- Cluster PBIS Celebration Plans- Classroom Mgmt Plan Review)
  - April (OR Data- Cluster PBIS Celebration Plans- Classroom Mgmt Plan Review)

- **Professional Development** Offered Throughout the School Year
  Review of Management Plans, Cluster Celebration Plans and Interventions over the school year
  - Half Days
  - PLC Time
  - Faculty Meetings
  - Department Meetings
  - Coaching Sessions

- The school would like to see an increase in PBIS consistently in the building in all areas

- **Race and Equity**
  Hope and Healing Modules during Half Days
  Culture of Achievement Book Read during Half Days

- **Student Voice/Family Engagement**
  Student Surveys, Student Council, Honor Society, Family Tech Sessions, Community Fairs, Open Houses, Coffee with the Admin

- Conclusion

**Next Meeting January 18th 3:30 Library**